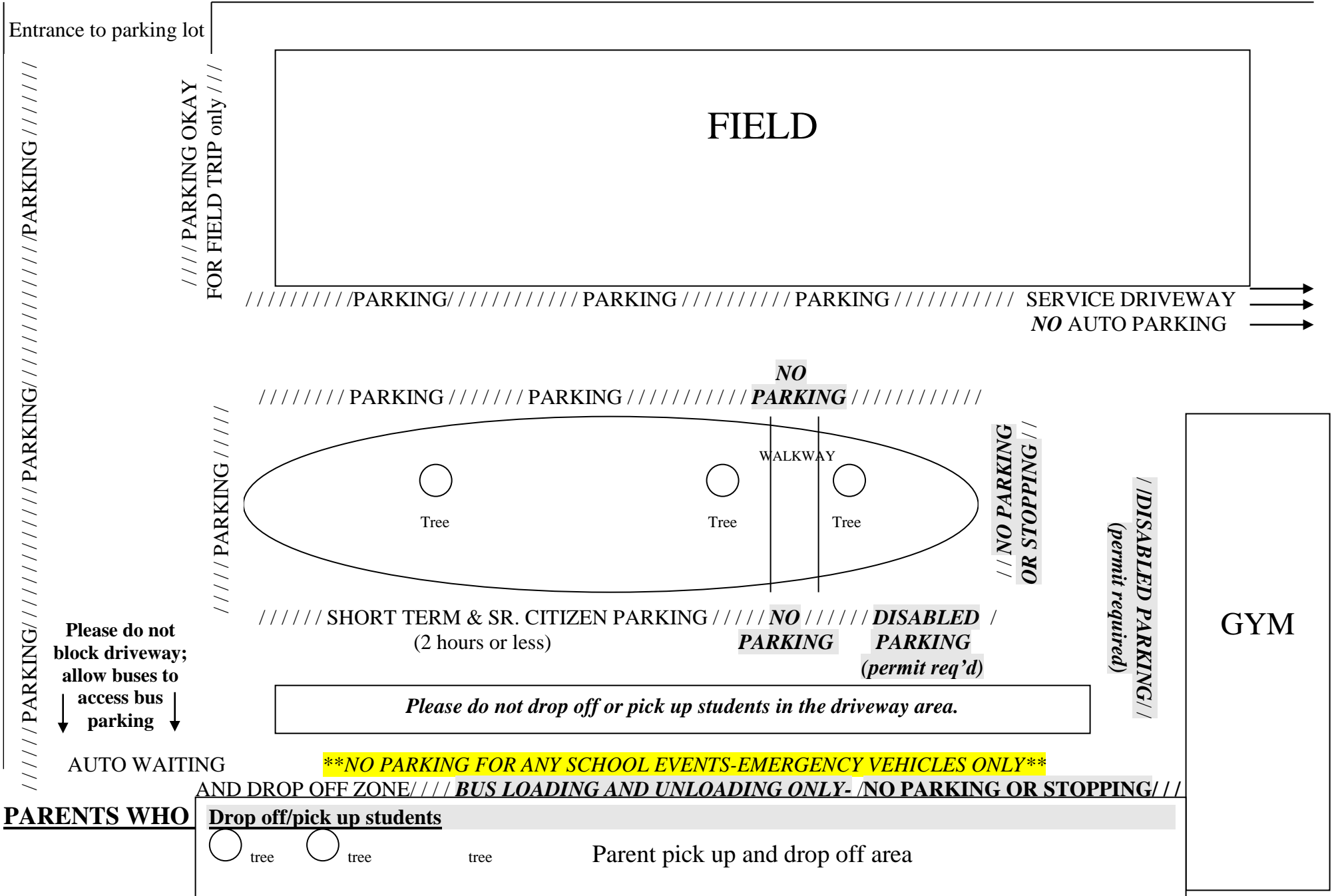


# PICK UP, DROP OFF AND PARKING GUIDELINES (Please park in designated parking spots only)

(Please send home with \_\_\_\_\_)

-Maple Avenue -



**NO PARKING OR STOPPING**

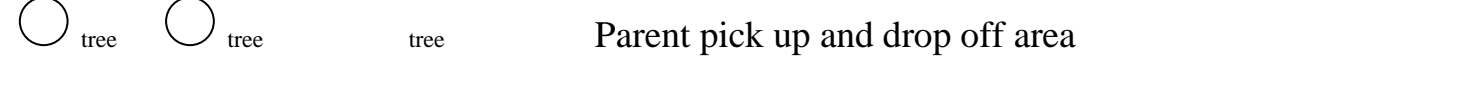
**DISABLED PARKING (permit required)**

**\*\*NO PARKING FOR ANY SCHOOL EVENTS-EMERGENCY VEHICLES ONLY\*\***

**AND DROP OFF ZONE//// BUS LOADING AND UNLOADING ONLY- NO PARKING OR STOPPING////**

**PARENTS WHO**

**Drop off/pick up students**



## PICK UP, DROP OFF AND PARKING GUIDELINES

We have many parents transporting children to and from school each day and many visitors visiting our school. We are asking families to PLEASE use extreme caution when driving in our parking lot and to follow the procedures listed below:

- A single file line should be formed along the walkway if you are picking up or dropping off (see AUTO WAITING AND DROP OFF ZONE on map). Children should exit from the car onto the walkway. Please wait patiently for the line to move forward. We realize that there can be delays, but the safety of your child(ren) is most important to us. PLEASE do not bypass cars and then pull in front of other cars to get to the front of the school more quickly. Please do not use the left side of the drive (between the parked cars and the walkway in front of school) to drop off children. Too often children have to walk in front of moving vehicles to get into the school.
- If you need to get out of your vehicle to open doors and help your child out of the car, we ask that you park in a designated parking spot to unload and then walk your child to the front of the school. The driving lane is designated for quick pick-up and drop-off only.
- NO PARKING is allowed anywhere along the walkway (including the parking area in front of the gym entry doors). The area directly in front of the school is reserved for buses only. Please do not use this area for picking up or dropping off children before (8-9 a.m.) and after (3:00-3:45 p.m.) school. *For evening events, there is NO PARKING in front of the gym and the school office. This area is reserved for emergency vehicles.*
- YMCA Before and After School Childcare families may use the parking area in front of the gym entry doors for temporary drop off and pick up before 8:15 a.m. and after 3:45 p.m..
- NO PARKING is allowed in the bus loading areas on the north side of the school or on any of the access roads. Buses, delivery and emergency vehicles must have access when they are at school. Carpooling is recommended for busy school events.
- Disabled parking spots are reserved for disabled individuals with an official placard. Parking in disabled spaces without the official placard subjects you to possible ticket and/or fines.
- Field trip chaperones should plan to park in areas other than the parking spaces directly across from the office. These spaces are reserved for short term parking only (Two hours or less).
- Parents must send notes if students will be making any changes to their regularly scheduled end of day procedures. The school will honor requests for pick up/busing changes if received by the school office by 2 p.m.

Thank you for your cooperation and your help in keeping our children safe!